**TASK ORDER PROGRESS
AND COST REPORT**

**PILOT PROGRAM TO
DEVELOP LOCAL
GOVERNANCE**

ZIMBABWE

APRIL – JUNE 2001

Prepared for

Prepared by

Urban Institute

Pilot Program to Develop Local Governance in Zimbabwe
U.S. Agency for International Development
Contract No. LAG-I-00-99-00036-00, Task Order No. 06

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UI Project 06967-006

QUARTERLY TASK ORDER PROGRESS AND COST REPORT

APRIL TO JUNE 2001

PILOT PROGRAM TO DEVELOP LOCAL GOVERNANCE IN ZIMBABWE

       Contractor(s):   The Urban Institute

       Task Order No.:   LAG-I-00-99-00036-00, TO No. 805

       Date of Issuance: June 5, 2001

       Task Order Description

In April 2001, USAID contracted the Urban Institute (UI) to implement pilot projects to improve municipal finance, local government service delivery and citizen participation in 3 to 5 urban and rural authorities in Zimbabwe. The project also is developing good governance in the municipalities by supporting relevant NGOs and CBOs via grants to help create strength and knowledge in budgetary planning, monitoring, and reporting on project implementation. The project relies on a broad mix of expatriate consultants and local experts for technical assistance, training and policy development; UI is working locally with the consulting firms of PlanAfric and Mbetu Associates, both in Zimbabwe, to develop local government transparency and accountability. The work is being designed to be coordinated with the World Bank's efforts in local governance and financial management (as they develop).

       Progress of major activities

The task order for this project was signed in the second week of June. Representatives of the UI team in Zimbabwe, local government specialists Derek Gunby (Chief of Party) and Ramson Mbetu (Deputy), had the project's initial meeting with USAID in Harare in mid-June. USAID has made an initial selection of demonstration local authorities for this pilot project, so no pre-selection visits to other areas will be necessary. The selection of authorities from the eastern side has been narrowed to the Masvingo Municipality, Kariba Municipality, and the Chipinge Rural District Council (RDC), and on the western side to Bulawayo Municipality, Gwanda Municipality, and Gokwe North RDC.

The team is reviewing background materials on urban local governance and municipal finance in Zimbabwe and conducting initial meetings and assessments. The team is also drafting a project implementation plan with key benchmark dates, performance indicators, and responsibilities.

In the next quarter, once the project implementation workplan is in place, the team will complete all introductory meetings with local governments and civic groups, and will have begun to stimulate local authorities with ideas on finance and other areas. In September, UI consultant Burgert Gildenhuys, a municipal finance specialist based in South Africa, will complete a needs assessment for training and assistance in municipal finance and to establish the potential procedures for improving accountability and transparency in the demonstration sites.

Up-To-Date Schedule of Work

Activities under this Task Order are on schedule.

Administrative Data

None.

Contract Quarterly Financial Report
Contract No.   USAID Contract No. LAG-I-00-99-00036-00 (Sustainable Urban Management)
Contractor: THE URBAN INSTITUTE
UI Project No.   06967-006
For the Quarter Ending: 6/30/01 (Booked expenditures through 6/26/01)

UI Project No.	Task Order No.	Task Order Name	Country	Ceiling Price	Authorized Expenditures (Total Amount Obligated)	Actual Expenditures Booked through 6/26/01	Balance Available	Effective Date	Estimated Completion Date	Actual Completion Date	Balance in Days + / (-)
06967-006	OUT-LAG-I-805-99-00036-00, Task Order 805	Pilot Program on Developing Local Governance in Zimbabwe	Zimbabwe	489,966	440,000	713	439,287	06/11/01	12/10/02 TBD	N/A	
TOTAL				$ 489,966	$ 440,000	$ 713	$ 439,287				

Actual costs reflect data recorded by the Urban Institute's reporting system through 6/26/2001; accrued expenditures (such as subcontractor and consultant invoices, travel expenses, and other direct costs not yet received by UI) are not included.